

## JOB VACANCY NOTICE

The Pike County Board of Education is accepting applications for **School Bookkeeper at Goshen Elementary School.**

Requirements: Applicants must possess a good working knowledge of bookkeeping and be proficient in computerized bookkeeping, with experience in McAleer Electronic Bookkeeping preferred. The successful applicant must be able to maintain all accounting and financial records as prescribed by board policy and generally accepted accounting principles and standards. The position requires efficient performance of secretarial duties, as needed, along with a variety of other duties associated with a school office.

Salary: Salary will be according to the approved salary schedule. Includes health insurance, retirement, and other benefits.

Deadline for applications: Applications will be accepted until Tuesday, May 20, 2008, or until the position is filled.

Apply to: Mrs. Jennifer Hornsby  
Chief School Finance Officer  
Pike County Board of Education  
101 W. Love Street  
Troy, AL 36081  
Phone: 334-566-1850

Pike County Board of Education is an equal opportunity employer.